HUMAN RESEARCH ETHICS COMMITTEE APPLICATION FORM

**Project Title:**  
**Protocol Number:**  
**Principal Investigator:**  
**Institution:**

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| --- | --- | --- |
| Section | Field | Details |
| Project Details | Expected Start Date |  |
| Project Details | Expected End Date |  |
| Project Details | Research Type |  |
| Project Details | Funding Source |  |
| Project Details | Grant/Contract Reference |  |
| Research Team | Role | Name |
| Research Team | Principal Investigator |  |
| Research Team | Co-Investigator |  |
| Research Team | Research Assistant |  |
| Research Team | Statistician |  |
| Research Summary | Lay Summary | (max 300 words) |
| Research Summary | Scientific Abstract | (max 500 words) |
| Research Summary | Research Aims |  |
| Research Summary | Research Methods |  |
| Participant Details | Target Population |  |
| Participant Details | Inclusion Criteria |  |
| Participant Details | Exclusion Criteria |  |
| Participant Details | Number of Participants |  |
| Participant Details | Recruitment Method |  |
| Participant Details | Vulnerable Groups |  |
| Ethical Considerations | Risk Level |  |
| Ethical Considerations | Potential Risks |  |
| Ethical Considerations | Risk Mitigation Strategies |  |
| Ethical Considerations | Benefits to Participants |  |
| Ethical Considerations | Benefits to Community |  |
| Ethical Considerations | Informed Consent Process |  |
| Data Management | Data Collection Methods |  |
| Data Management | Data Storage |  |
| Data Management | Data Retention Period |  |
| Data Management | Data Access |  |
| Data Management | Data Sharing Plans |  |
| Data Management | Privacy Protection |  |
| Declaration | Name | Role |
| Declaration | Principal Investigator |  |
| Declaration | Co-Investigator |  |
| Declaration | Research Assistant |  |
| Declaration | Statistician |  |
| Institutional Approval | Name | Position |
| Institutional Approval | Head of Department |  |
| Institutional Approval | Director of Research |  |
| Attachments Checklist | Document | Attached |
| Attachments Checklist | Study Protocol | ☐ |
| Attachments Checklist | Participant Information Sheet | ☐ |
| Attachments Checklist | Participant Consent Form | ☐ |
| Attachments Checklist | Recruitment Materials | ☐ |
| Attachments Checklist | Data Collection Tools | ☐ |
| Attachments Checklist | CV of Principal Investigator | ☐ |
| Attachments Checklist | Funding Documentation | ☐ |
| Attachments Checklist | Questionnaires/Surveys | ☐ |
| HREC Use Only | Application Number |  |
| HREC Use Only | Date Received |  |
| HREC Use Only | Meeting Date |  |
| HREC Use Only | Decision |  |